

Please Note the Following	Moving Truck Procedures
<ul style="list-style-type: none"> <li>● <b>Clearances</b> Please note the height and length of the truck before driving</li> <li>● <b>Drive-Thrus</b> Please do not drive through restaurants, hotels, banks, or service station drive-thrus, overhangs, or canopies. There is NOT enough height or width clearance.</li> <li>● <b>Slowing and Stopping</b> This truck requires additional distance when slowing and stopping than the vehicle you are used to driving. A loaded truck can take nine times as long in time and distance to stop as a passenger vehicle. Please be sure to secure your cargo to avoid shifting.</li> <li>● <b>Parking &amp; Backing Up</b> Please set and use the mirrors. Please set the parking brake before getting out of the truck. Lock the truck and take the keys with you when you exit the vehicle.</li> <li>● <b>Operating</b> Drive a little slower and avoid passing. When you are finished with the truck, please make sure to turn off the radio, heat or air conditioning, and all lights.</li> </ul> <p><b>If you have a mishap:</b></p> <ol style="list-style-type: none"> <li>1. First, call the police immediately because insurance companies require a police report when filing a claim.</li> <li>2. Second, call your insurance agent.</li> <li>3. Finally, call Candice Williams at (281) 942-2920, and let us know what happened. If your insurance carrier denies the claim, you will be required to pay the deductible of the Candice Williams' policy, plus \$100 service charge</li> </ol> <p><i>Please Drive Carefully &amp; Stay Safe!</i></p>	<ul style="list-style-type: none"> <li>● <b>You may reserve one day only.</b> We can put you down for one additional tentative day, and if the truck is not booked prior to that date, you may use the truck for the additional day.</li> <li>● <b>The truck is available on a first come, first serve.</b> No alternative trucks are available if the day you like is already booked.</li> <li>● <b>Date scheduling</b> can be done by calling (281) 942-2920, Monday - Friday, 9 am - 5 pm.</li> <li>● <b>We require</b> the release form (other side), a copy of valid driver's license, and proof of insurance must be turned in to our office at least one business day prior to using the truck.</li> <li>● <b>The truck may be picked up at any time after 9 am and it must be returned the following morning by 8:30 am.</b></li> <li>● Instructions for returning the truck and keys will be given when you call to set your date. <b>Do NOT lock the door.</b></li> <li>● The truck must be returned on a full tank of gas and in the same condition as when it was picked up.</li> <li>● Please remember that <b>you are responsible for any damage</b> to the truck.</li> </ul>

\_\_\_\_\_ personally came and appeared and does release and forever hold harmless Candice Williams, RE/MAX Space Center, RE/MAX Corporate, and all other persons from any and all claims of damage to or by the driver, passenger, or cargo arising out of the use of the Candice Williams' moving truck.

The truck is to be returned full of gas, clean, and in the same condition as when it was received. The van is to be returned on \_\_\_\_\_ at \_\_\_\_\_ am/pm at the following address \_\_\_\_\_ . By my signature below, any and all damage to the truck will be directed to my insurance company as stated below or borrower for payment.

Full name of borrowers

\_\_\_\_\_

Address of borrowers

\_\_\_\_\_

City, State, Zip

\_\_\_\_\_

Drivers License State, Date of Birth, and Phone Number of Persons Who Will Be Driving

\_\_\_\_\_

\_\_\_\_\_

Auto Insurance Company and Policy Number

\_\_\_\_\_

Borrow Signature(s)

Date(s)

\_\_\_\_\_

\_\_\_\_\_

Candice Williams

Date

\_\_\_\_\_

*Happy Moving Day!*